Before listening to the first part of the Workshop 'Literature search' prepare the following. The workshop includes tasks, which can only be efficiently worked on, if you are prepared!

- A. Know your topic for your presentation/research project.
  - Usually, one gets into literature search when starting to work on a new topic or a new aspect of a topic. This might be because your are about to start a thesis, new research collaboration or you will be giving a conference talk and need to be up-to-date.
- B. Define your precise working title.
  - This title of a possible presentation or research project can be more specific than the topic provided in A. Be aware that your first working title might change during your work and literature search. However, it will provide an important starting point.
- C. Formulate your (preliminary) key message!
  - In case of literature search for a presentation or manuscript, you will think about addressing a certain audience to whom you will make a certain statement. This key message will contain important key words, thus providing an important starting point for any search.
- D. Create a rough first outline of your presentation/manuscript/proposal.
  - Make a first draft of this outline.
  - It might contain keywords of content you think might be relevant for your key message.
  - This outline will most certainly change during your research, but without it, you will not know what to search for in the first place!